



BENIN AGENCY FOR STANDARDIZATION AND METROLOGICAL SERVICE AND QUALITY CONTROL MANAGEMENT (ANM)

STANDARD PRODUCT REGISTRATION

Boulevard Saint Michel, Lot 185, 02 BP 1101, Cotonou Benin Republic.

Document No:	Revision No:	Issue Office:	Issued By:	Page No:
W501	02	Registration	ANM	Page 1 of 5

1. Company Details:

Name of Company:	
Trading name (if different):	
Ultimate Holding Company (if any):	
Name & address of premises to be registered:	
Telephone / mobile:	
Email:	
Address for correspondence (if different):	
Telephone / mobile:	
Email:	
Name of person responsible for operations:	
Financial year:	
Annual turnover (not used for fee calculation):	\$
Number of staff involved with production operations?	
Have you been certified by another certification body?	YES NO
If yes, what body?	
When did certification cease?	
Have you ever been refused certification by another Certification body?	YES NO
Are there any prosecutions pending or current within the last 12 months that affect your application for Company Registration /Licensing?	YES NO
If yes, please provide details:	
How did you hear about the ANM?	

Vendor Application

2. Plant Description:

Site area:			Square metres
Processing area:			Square metres
Stores area:	Ambient		Square metres
	Cold		Square metres
	Storage		Square metres
	Chilled		Square metres

3. Production / Packing / Manufacturing

3.1 Please define your operation	Packing operation Manufacturing operation Packing and manufacturing		
3.2 How frequently do you produce or intend to produce?	Every shift Every day More than 3 days per week Less than 3 days per week		
3.3 Please list here the medical related products that you produce or intend to produce together with the anticipated weekly quantities:			
Product	Pack type	Pack size eg carton, plastic, glass, can, bulk	Approximate weekly quantity

Vendor Application

4. Your Products

4.1 Do you sell / propose to sell your products:		Under your own brand Under customers brand/s As ingredients for further processing For domestic market For export	
4.2 Exports to the PT	Are you intending to export to the Benin Republic?	YES	NO
	Do you require Inspection to be done in your factory?	YES	NO

If exporting to the BENIN REPUBLIC:

You are reminded that the product has to comply in full with the BENIN REPUBLIC National Health Program (NHP) and Product conformity law code Standards which are available on request from the SGANM.

UNDERTAKING

Should you be accepted in to our Company Registration Scheme you are required to undertake to comply with:

1. All relevant sections of our Standard for product at all times (as amended from time to time).
2. Prompt payment of **\$1850 for ANM Product Registration/Licensing fee charges** according to section 3.8 of our Standard including fees or costs for work undertaken for applications.
3. Resolution of any non-compliance raised against your operation within the agreed timescale.
4. Providing site access during normal working hours to inspectors authorised by us, with or without prior notice, for the purpose of carrying out surveillance inspections or collection of samples from operations, which are subject to a Certificate of Conformity.
5. Agreeing, if accepted into our Certification Scheme, to give three months' notice in the event of wishing to withdraw from the scheme, unless due to circumstances beyond their control.
6. Providing true and correct statements on my application form.

I CONFIRM THAT I HAVE READ, UNDERSTOOD AND AGREE TO THIS UNDERTAKING	
Digital Signature:	
Print Name:	
Company:	
Position:	
Date:	

NOTE: We are asked from time to time to provide lists of products and operators to third parties seeking suppliers or potential Customers. Please indicate if you **DO NOT** wish your Company to be included in such lists by ticking the box

Thank you for completing the Product Registration form. Please read through carefully and check that all points have been completed where applicable prior to submission.

Once we have received your application form it will be reviewed by a member of our team who will send you an individual quote. We do not charge on turnover or for our Standards or the use of our logo.

SUBMIT

Document No:	Revision No:	Issue Office:	Issued By:	Page No:
W502	02	Registration	ANM	Page 5 of 5